

OCEAN TWP BD OF ED-02503810 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights		810	03/13/2020	CAP Accepted
Corrective Action History	CAP Accepted Casey Miller 03/23/2020 12:24 PM	CAP Accepted			
	CAP Submitted JACQUELINE WAGNER 03/23/2020 11:46 AM	Civil Rights Statement has been corrected where each statement matches all of our District documents. This was completed on February 6, 2020			
	CAP Rejected Casey Miller 03/12/2020 04:48 PM	Please add the date when letters were updated with your CAP. Thank you!			
	CAP Submitted KENNETH JANNARONE 02/20/2020 01:36 PM	Updated the verification notification letters with the correct, full non-discrimination statement			
	Flagged Casey Miller 02/13/2020 02:28 PM	<p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement.</p> <p>The verification notification letters did not have the correct, full non-discrimination statement.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Local School Wellness	Local School Wellness		1005	03/13/2020	CAP Accepted

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Corrective Action History	CAP Accepted Casey Miller 03/23/2020 12:24 PM	CAP Accepted			
	CAP Submitted JACQUELINE WAGNER 03/23/2020 11:44 AM	As of February 6, 2020 Wellness Policy uploaded on Ocean School District site Policy will be maintained by the Wellness Coordinator Jennifer Zona.			
	CAP Rejected Casey Miller 03/12/2020 04:46 PM	Please add a expected date or at least the month for the next wellness committee meeting when the assessment will be done. Thank you.			
	CAP Submitted KENNETH JANNARONE 02/20/2020 01:37 PM	The wellness policy will be updated at the next Wellness Committee meeting			
	Flagged Casey Miller 02/13/2020 02:28 PM	The assessment of the implementation of the local school wellness policy was last done in 2016. The wellness policy must be assessed by the wellness committee, at least once a school year. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.			
Certification and Benefit Issuance	Certification and Benefit Issuance		126	03/13/2020	CAP Accepted
Corrective Action History	CAP Accepted Casey Miller 03/12/2020 04:47 PM	CAP Accepted			
	CAP Submitted KENNETH JANNARONE 02/20/2020 01:37 PM	Contacted families and updated the case number to the correct format number			
	Flagged Casey Miller 02/13/2020 02:27 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1). The SFA must indicate the date of correction for all application errors here and also under the "Errors" tab.			
Verification	Verification		209	03/13/2020	CAP Accepted

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Corrective Action History	CAP Accepted Casey Miller 03/12/2020 04:44 PM	CAP Accepted			
	CAP Submitted KENNETH JANNARONE 02/20/2020 01:35 PM	Student moved out of district 12/9/2019 out of state. No action needed			
	Flagged Casey Miller 02/13/2020 02:28 PM	<p>The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS.</p> <p>One application's income was verified incorrectly and thus, eligibility was changed incorrectly. Error recorded under SFA-2.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Verification	Verification		208	03/13/2020	CAP Removed
Corrective Action History	CAP Removed Casey Miller 02/13/2020 02:16 PM	CAP Removed			
	Flagged Casey Miller 02/13/2020 11:44 AM	<p>The Confirming Official must sign and date the applications selected for verification and check the confirmation review box on the Verification Tracker.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Verification	Verification		211	03/13/2020	CAP Removed

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Corrective Action History	CAP Removed Casey Miller 02/13/2020 02:15 PM	CAP Removed			
	Flagged Casey Miller 02/13/2020 11:52 AM	<p>The SFA's verification notification letter must include all required information. It is highly suggested that the SFA use the "We Must Check Your Application Letter" (Form 236), "Second Notice" (Form 21), and "We Have Checked Your Application" (Form 244).</p> <p>The SFA's verification letters did not have the correct, full non-discrimination statement.</p> <p>Explain, in detail, the specific steps that will be taken to meet this verification requirement and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.</p>			